

Regular Meeting held in the Champlain Water District Conference Room at Noon and remotely.

Present

Commissioners: Bob Shand, Jericho chaired the meeting; Pete Gadue, Shelburne; JD Piette, Colchester; John Gifford, Milton; Dennis Lutz, S. Burlington; Aaron Martin, Essex; Via Zoom: Liz Royer, Williston; Employees: Joe Duncan, Chris Rongo, Nate Pion, Ruchel St. Hilaire, Melissa Hood, Jay Nadeau; Public Citizens: Ralph Perkins

Absent

Jonathan Stockbridge, Winooski

Bob Shand called the meeting to order at 12:02 PM.

Citizens to Be Heard

Ralph Perkins asked to make a statement regarding the Westbury Mobile Home Park discussion listed on the agenda. Mr. Perkins stated that during the past several months of attending CWD meetings he has respect for how the operation is run. Regarding the Westbury issue he indicated that CWD had a good amount of information, and it was his hope that CWD would respect both sides of the issue. Mr. Perkins also inquired if CWD had ever reviewed the use of turbines within the transmission system for generating electricity. There was a brief discussion on how CWD has reviewed opportunities but have not yet identified viable installation of a turbine in our system.

Approval of Regular Meeting Minutes of August 15, 2023

Bob Shand asked for a motion to approve the Regular Meeting Minutes of August 15, 2023. John Gifford made a motion to approve, seconded by Dennis Lutz, with all Board members in favor.

Financial/Operations Report

Mr. Duncan reported that water sales for the month of August were 9.77 mgd, as compared to the first month of last fiscal year of 10.91 mgd. For the month of August Global Foundries averaged 3.12 mgd, versus last year at this time of 3.56 mgd. Total average fiscal year sales are down 0.95 mgd, as compared to last fiscal year, with Global Foundries down 0.37 mgd from last year. August financials were not completed prior to the meeting, they will be shared at the October meeting.

Capital Projects Update - Mr. Pion summarized the following projects:

Lake Water Pump Station (LWPS) Rehabilitation – The LWPS is a critical component of CWD’s treatment system. To ensure consistent and efficient operation, the LWPS is beginning a slow rehabilitation process. The first step is to maximize space within the LWPS to allow for new process equipment. Over the next month, GMP will be relocating their billing meters from inside the pump station to the outside transformers. CWD will also be replacing the exhaust fan with a new outside mount exhaust fan with weather hood.

GlobalFoundries (GF) South Meter Vault Electrical Power Relocation – CWD has contracted with Munson Earth-Moving Corp. & Sherwin Electric to relocate the electrical power panel from inside the GF South Meter Vault. The existing electrical feed comes from a GF building. CWD has no means to safely disconnect the power without entering the vault. The relocation will include a new lockable disconnect, power panel, and surge protector all mounted above grade. This work is planned to start the week of October 2nd.

Filter & Clarifier Program – USG will be on-site the week of September 11th to perform assessments on DF#1 and #2. While on-site, USG will also complete a chemical cleaning of the filter walls. In April, USG will return to complete the assessments of DF#6, #7, and #8. DF#6 and #7 will also receive a media top off.

Tank Maintenance Program – The Williston North Tank (WNT) is scheduled to be drained the week of September 18th. This will be the first time the tank has been drained and inspected since constructed in 2017. USG will be performing an interior washout and inspection the week of September 25th. CWD expects the WNT to be back online by September 29th. Staff will provide an update on the USG Tank Maintenance Contract in October.

Manager's Report

Essex CWD Board Representation

The fully executed Memorandum of Understanding (MOU) between CWD, Town of Essex, and City of Essex Junction was reviewed. The MOU outlines a process whereby the District will recognize that one member town has split into two member towns and will then change the number of commissioners by adding a commissioner. The MOU also acknowledges an additional member town and creation of a new commissioner position from the City of Essex Junction in 2025 when the current Town of Essex representative's term expires. CWD has until March 2025 to take action to create a new commissioner position, but staff recommended that the Board do so now while it is still fresh.

The recommended motion is as follows:

1. Pursuant to 24A V.S.A. ch. 703, § 6(d), the CWD Board of Commissioners shall increase the number of commissioners on the Board of Water Commissioners to a total of nine (9) to match the current number of members, which additional commissioner shall represent Essex Junction, starting on the date of the expiration of the current Town of Essex commissioner's term in March 2025.

Aaron Martin made the above motion to approve increasing the number of Board of Water Commissioners to nine, seconded by John Gifford, with all Board members in favor.

Westbury Mobile Home Park (MHP)

The Westbury Homeowners Association, Inc. (WHOA) has approached the Town of Colchester to request that the Westbury MHP be made an incorporated village within Colchester. A recent article in the Colchester Sun and information from the Westbury Village Project website was provided to the Board. The Board was also provided with a letter dated February 6, 2023, from CWD to Heather Devine, attorney for Westbury MHP, that states CWD's position regarding our practice of providing wholesale water at the wholesale rate to large municipal areas through townwide locally owned distribution systems.

Sign Warrant #0823

Bob Shand asked for a motion to approve the warrants in the amount of \$1,615,144.80. Motion was made by Peter Gadue, seconded by Dennis Lutz with all Board members in favor.

Executive Session

At 12:25 p.m. Bob Shand asked for a motion to go into executive session to discuss legal counsel regarding Westbury Mobile Home Park. Dennis Lutz made a motion that executive session was warranted. Motion was seconded by Pete Gadue, with all Board members in favor. Dennis Lutz then made a motion to go into executive session, seconded by Pete Gadue, with all Board members in favor.

At the end of executive session, a motion was made by Dennis Lutz to come out of executive session, seconded by John Gifford, with all Board members in favor. No action was taken in the executive session.

Any Other Business

Joe Duncan noted that the next Board meeting will be on Tuesday October 17^h. At 12:57 pm, Bob Shand asked if there was any other business. Hearing none, Pete Gadue made a motion to adjourn, seconded by Aaron Martin, with all Board members in favor.

Clerk