

Regular Meeting held in the Champlain Water District Conference Room at Noon.

Present

Commissioners: Karen Richard, Colchester, chaired the meeting; Bob Shand, Jericho; Roger Hunt, Milton; John Stockbridge, Winooski; Aaron Martin, Essex; Liz Royer, Williston; Dennis Lutz, South Burlington; Employees: Jim Fay, Joe Duncan, John Tymecki, and Tracy Bessette

Absent

Peter Gadue, Shelburne

Karen Richard called the meeting called to order at 12:00 p.m.

Citizens to Be Heard

There were no citizens present.

Minutes of Regular Meeting of February 13, 2018

Karen Richard asked for a motion to approve the Regular Meeting minutes of February 13, 2018. Roger Hunt made a motion to approve the minutes, seconded by Aaron Martin, with all Board members in favor.

Financial/Operations Report

Mr. Fay said February sales were 9.21 mgd, bringing fiscal year to date to 9.54 mgd, as compared to last year at this time of 9.62 mgd. Global Foundries averaged 3.36 mgd in February bringing their fiscal year to date to 3.42 mgd, as compared to last year at this time of 3.35 mgd. Overall total water sales are down 80,000 gallons per day (gpd) from last year with Global Foundries up 70,000 gpd. This Global Foundries increase in usage is timely in helping us offset the wetter weather decline in overall water sales we are experiencing this fiscal year. The February cost per million gallons was \$2,003.08, bringing year to date to \$1,900.85/MG, versus last year at this time of \$1,847.72/MG.

Capital Projects Update

Joe Duncan summarized the following projects:

Update on High Service (HS) Electrical Emergency Tie Breaker – Peck Electric is doing an excellent job moving this project along very quickly under the supervision of CWD's Jim Welch. Jim Welch confirmed yesterday that they will be all set to switch critical equipment over to alternate motor control center (MCC) locations by the end of March. This will allow an early install of the replacement High Service tie breaker on April 19th. With Peck's work in relocating the secondary power feeds to specific pumps and blowers, we will be able to run the overall treatment facility at 50% capacity while Square D works continuously over a 16 hour period to install the new tie breaker in the HS MCC room. The downside of getting this electrical project done ahead of schedule is that it pushes the recoating of the South Burlington East Tank back until week of April 23rd as we cannot shut down HS pumps while this single SB East Tank is out of service. We are working with Utility Service/Suez to see if they are able to start prep work on the exterior of this tank in early April while tank still in still service if they desire.

Master Meter Vault Replacement Projects – There are no major updates since the last meeting. The Milton meter vault is definitely now scheduled for the spring of 2019 given that the Close-In Cross Tie project is a go.

Williston North Tank – This new tank is operating very well in the Town's high pressure zone. Once the weather improves final site grading, road work, landscaping, and punch list items will be completed. There is a 1:00 p.m. meeting today with site contractors toward the demolition of the Williston East Tank on Tower Lane, as a crane pad and a materials pad need to be built to allow the tank to be taken down and the scrap metal hauled away.

Twin Filtered Water Tank/Wet Well Expansion – SDI continues to do an outstanding job for us. They have excavated down to ledge in the new expanded wet well area, and have completed the under pinning of the adjacent DF Filter #4 foundation. Maine Drilling and Blasting is now starting to drill the ledge, instead of blasting, to be able to chip away at removal. The actual piping in the ground at this elevation was different than the as-builts which will require a change order for proper piping installation to occur, but we are seeing significant savings in ledge removal volume as an offset. To keep the project moving toward forming up the new concrete wet well walls, we are allowing removal of the “outdoor” supply piping to Wet Well #2. Wet Well #2 will remain in service via an interior sluice gate feed from Wet Well #1 for the next month.

Close-in Cross-tie – The City of South Burlington opened bids on Town Meeting Day with four bidders responding. The apparent low bidder was GW Tatro at just over \$3.1M. The City is proceeding through the formal award process at this time. All bids were above the Engineer’s Estimate but we were able to adjust the negotiated road work with the City to make CWD’s water side of the project work within the approved bonded amount. There is a 30 day bond appeal period but the City and CWD are moving forward with the goal of construction being completed in November.

Pipe Integrity Program (PIP) – Final edits to the draft report have been submitted and we are planning on a number of test pits to be performed this season to ground proof a few pipe wall anomalies noted by the SmartBall technology.

Tank Maintenance Program – The South Burlington East Tank is the big recoating project this year. It is a three month duration to recoat this 2.1 MG structure. We are presently working with Utility Service/Suez on the summary of annual costs to date to get these numbers on a fiscal year basis. We will have information for you at your next meeting as CWD is in the “black” on our annual contract payments versus total work performed.

Long Term Contract for Filter (DF) and Adsorption Clarifier (AC) Rebuilds – We met with Suez last week to close out the remaining filter work for this spring and plan for the rebuild of two filters (DF6 and DF7) this fall.

Manager’s Report

Mr. Fay congratulated Board members Karen Richard, John Stockbridge, and Pete Gadue who were reelected last week on Town Meeting day.

Staff updates

Mr. Fay reported one of our two open positions on the bargaining unit side was filled with our new Electrical Technician Cody Davis starting employment with CWD on February 27th. The Wholesale Maintenance Technician remains open.

Retail CT/PCE Drinking Water State Revolving Fund (SRF) Loan Approval

Mr. Fay reviewed this project with the Board and the overall schedule going forward. Mr. Stockbridge had questions on the type of pipe interior coating and experience of contractors that was addressed by Joe Duncan. Following discussion, a motion was made by Roger Hunt with a second by Dennis Lutz to approve execution of these State SRF planning loan documents with all Board members in favor.

Williston East Tank (WET) Site

Mr. Fay reviewed the plans and schedule to take down the Williston East Tank (WET), as well as the potential future sale of this two acre parcel. Once the WET is removed we would like to get this lot appraised. The last appraisal for the purchase of the easterly GMP was \$1,800 and we would like your approval to have this WET parcel appraised. The Williston Tax Map states this parcel is still owned by the Town and is appraised at \$150,400. One item that needs to be addressed is that the Town gave an undocumented easement to the State for water and sewer on the north side of the parcel serving the northbound rest area. Joe Duncan will work with VTrans to formalize an easement. Bob

Shand made a motion to approve up to \$2,500 for this appraisal with a second from Roger Hunt with Dennis Lutz requesting an add to the motion that the appraisal dollars would come back to the capital fund once the sale occurs. All Board members were in favor of this additional motion language.

Update to Shelburne Infrastructure Ownership MOU/Shelburne Spear St. Water Storage

Mr. Fay said following the last Shelburne Water Commission meeting on February 5th, CWD and the Town had a very productive meeting with the VT Railway's Ludwig Pulaski on February 8th and he addressed all of the Town's railroad license questions. There are very few additions needed to the Town's existing 1987 Railroad Master License Agreement. The Town agreed they should be able to execute the CWD/Shelburne Infrastructure Ownership MOU at the next Water Commission meeting scheduled on April 2nd.

The Town of Shelburne sent the City of South Burlington the same "water storage" package that CWD received from the Town on January 22, 2018. At the request of the City of South Burlington, Joe Duncan met with City officials to provide historical background on water storage. We expect the City will be responding to the Town on this latest water storage approach delivered to the City. We are hopeful that the Town will be purchasing required future water storage allocation from the City for the Town's Spear Street reduced pressure zone. This will allow the proposed development slated for the west side of the Kwiniaska golf course to move forward in compliance with the VT Water Supply Rule.

Drinking Water State Revolving Fund Loan Forgiveness for PAC Lampricide Project

Mr. Fay reviewed this past 2016 project stating we would soon be receiving a check for the full amount of \$68,897.21. Once this check is received we would ask the State to close out the loan and we would then receive the agreed \$50,000 in loan forgiveness. For auditing reasons once the loan is closed out, our intention is to immediately pay off the remaining \$18,897.21 in this fiscal year rather than paying it off over the five year term at zero interest. He asked the Board to approve the execution of this loan agreement in the full amount of \$68,897.21 to finalize the associated forgiveness. A motion was made by Roger Hunt to approve execution of these SRF documents with a second by Dennis Lutz with all Board members in favor.

CWD Property Insurance

Mr. Fay reported our local broker NFP worked with the present carrier Liberty Mutual last year to perform an appraisal of CWD's County wide property locations. We seem to be presently carrying insurance fairly close to the new appraised value. We have scheduled our annual meeting to discuss the upcoming July 2018 renewal, and any appraisal impacts.

New England Water Works Association (NEWWA) Annual Conference

The NEWWA conference on September 16th to September 19th will be held at the Stowe Mountain Lodge. Chris Hodgson from DN Tanks is this year's NEWWA President. We have lined up ANR Secretary Julie Moore to be the Opening Session speaker and we are also working to have Governor Scott attend to speak during the Opening Ceremonies. Mr. Fay said he will distribute copies of the NEWWA Conference brochures once they are available.

Meeting with the VT Office Drinking Water and Groundwater Protection

We have set up a meeting with State officials for the end of March CWD to review newly released Boil Water Notice language and will update you at a future meeting.

Sign Warrant

Karen Richard asked for a motion to approve the Warrants for \$822,552.81. Motion was made by Aaron Martin, seconded by Roger Hunt with all Board members in favor.

Executive Session

Liz Royer motioned to utilize executive session for the purposes of discussing two labor relations items seconded by Dennis Lutz with all Board Members in favor. Liz Royer motioned to go into executive at 12:50 seconded by Dennis Lutz with all Board Members in favor. At 1:16 PM, Dennis Lutz motioned to come out of executive session seconded by Roger Hunt with all Board members in favor. There was no action taken in executive session.

Any Other Business

At 1:17 p.m., Karen Richard asked if there was any other business. Hearing none, Roger Hunt made a motion to adjourn. This motion was seconded by Dennis Lutz with all Board members in favor.



Clerk