

Regular Meeting held in the Champlain Water District Conference Room at Noon.

Present

Commissioners: Bob Shand, Jericho, chaired the meeting; Roger Hunt, Milton; Aaron Martin, Essex; Liz Royer, Williston; Peter Gadue, Shelburne; Dennis Lutz, South Burlington; Employees: Jim Fay, Joe Duncan, and Tracy Bessette

Absent

Karen Richard, Colchester
Jonathan Stockbridge, Winooski

Bob Shand called the meeting called to order at 12:00 p.m.

Citizens to Be Heard

There were no citizens present.

Approval of Regular Meeting Minutes January 15, 2019 & Special Meeting January 30, 2019

Bob Shand asked for a motion to approve the Regular Meeting minutes of January 15, 2019 and the Special Meeting of January 30, 2019. Dennis Lutz made a motion to approve both minutes, seconded by Aaron Martin, with all Board members in favor.

Financial/Operations Report

Mr. Fay stated that water sales for the month of January were 9.46 mgd, bringing fiscal year to date to 9.87 mgd, as compared to last year at this time of 9.58 mgd. January sales were up due to the cold weather and related distribution system breaks and repairs in many of our served municipal systems. Global Foundries averaged 3.34 mgd, bringing their fiscal year to date to 3.44 mgd, as compared to last year at this time of 3.43 mgd. Overall year to date total sales for the first seven months of the fiscal year are still up 0.29 mgd or 3.03%, as compared to last year at this time, with Global Foundries up 0.01 mgd from last year. The January cost per million gallons was \$2,003.25, bringing year to date to \$1,899.85/MG, versus last year at this time of \$1,888.06/MG.

Capital Projects Update.

Joe Duncan summarized the following projects:

Old “K Mart” Plaza Project – This site is owned by Hannaford and they will be relocating their existing neighboring store to this site. Ultimately, they will be putting in storm drainage running to the north by the Old Post. When the original drainage pipe was installed, it caused a leak which was repaired at that time. Compounding matters the manhole that was also installed was butted up against the repair and has been an area of concern for us. With the new Close-In Crosstie, we are in a position to isolate High Service #1 and make a more permanent repair. Once a local site contractor is on board for the Hannaford’s project, and it looks like it might be SD Ireland, CWD will hire them to replace that section of water line and to install a new isolation valve. Concurrently up on Route 7, RL Valley is purchasing the Tailhook property along with the Maple Leaf Motel and looking to expand to the “south” to include a minimart at the existing motel site. The elevation of

our pipe at this location may need to change given the required new higher-grade line to match elevations on the “combined” property.

Treatment Facility Primary Electrical Redundancy – The operational testing on the 16th went very well. The electrical team is meeting tomorrow with a vendor to research UPS options to keep all controls in operation during a plant shutdown. We are currently working on pricing with Ben and Jerry’s on one of our old breakers that Schneider Electric pulled out when they were here for an emergency replacement at the Ben and Jerry’s facility in Waterbury.

Twin Filtered Water Tank/Wet Well Expansion – SDI mobilized onsite Monday for the pumping system work and we will have them look at the slab weeping under warranty while they are here. Plantings will be done in the spring as we have completed the paperwork for the additional landscape bond requirement for the City to complete this project.

Filtered Water Effluent Pumping System – SDI have offloaded all the piping materials and are working on the layout and hope to be done by the end of the month with this initial piping phase. The six pumping units will be delivered in early March.

CWD High Service (HS) Close-In Crosstie – This project is in winter shutdown. As discussed at the last Board meeting there is an approximate \$35,000 overrun versus the bond authorization, mostly due to having to relocate the City’s distribution piping under the I89 underpass. Therefore, there is an action item on today’s Agenda to approve the additional \$35,000 per Paul Giuliani’s Resolution.

Williston North Tank – This project finished under the total project bond authorization by \$260,000, with CWD’s portion of the savings being \$35,000 with the rest being the Town of Williston savings. Bond payments will start in July of 2020 under the Interlocal Agreement signed with the Town of Williston and have asked the State for an amortization schedule.

Suez/Utility Service Co. Rebuilding of Filter #6 – Suez was onsite February 5th and 6th to discuss this year’s work plan for tanks and filters. There are no tanks scheduled for interior/exterior rehab this year, only tank washes and inspections. Filter #7 will undergo a rebuild similar to Filter #6 with potential flushing of the underdrain.

Pipe Integrity Program (PIP) – Staff is preparing a bid package for dig locations and valve improvements for this summer. Suez owns the rights to a helium “Leak Before Break” (LBB) technology so CWD met with the Vermont Health Department, the Drinking Water and Groundwater Protection Division, and Suez to confirm the feasibility of using helium as a leak detection method. Based on that meeting, the State and the Health Department have no concerns on the use of helium. In the spring we will use the new Close-in Cross Tie section as the test location for the helium. Depending on how the testing goes, we will evaluate the schedule on where we go from there. Also, staff is also working with 540 Tech to pilot a transient pressure monitoring (TPM) system for potential future deployment in our system to understand if transient pressure surges are potentially impacting any of our mains.

Essex West Tank Pump Station – Staff will be meeting with A&E next week on their design proposal and then move forward in talking with landowners on easements. We will keep our options open on the use of State Revolving Fund availability versus conventional VT Bond Bank financing.

Old Filtered Water Tank – On February 1, a cedar shake approach filled with grout sealed this tank seam leak. This spring a full inspection of the shell and interior roof, baffling, floor is planned.

Colchester PCE Project – There are two potential pipe loop locations either through Camp Johnson, or the Winooski Public Works yard. We will have more information tomorrow following a meeting with A&E on the

route chosen. Given this water system's Permit To Operate, there is a specific timeline that the Colchester Town Water System needs to maintain. We plan to have a Public Info Meeting of the system's business owners to roll out the plan going forward.

Milton Meter Vault – This project went out to bid two weeks ago with the bid opening on the 22nd. Construction is planned for this spring but on a flexible schedule for contractor pricing. We need to juggle a scheduled Milton tank washout inspection along with this vault project due to needed storage for required transmission line isolations.

Manager's Report

Proposed FY 2019-2020 Annual Budget

The public informational meeting is on Wednesday, January 16th at 7:00 p.m. Mr. Fay said we have not received any budget comments to date, so as is customary he would like the Board reaffirm their approval of these proposed Wholesale and Retail budgets. Bob Shand asked for a motion to reaffirm the CWD Wholesale budget in the amount of \$8,083,274, the Retail budget for \$837,813, and the Colchester Town/MBWC budget of \$274,110. Motion was made by Roger Hunt, seconded by Peter Gadue, with all Board members in favor.

Approval of Warning for April 2, 2019 Annual Meeting

Mr. Fay referred the Board to the Warning for CWD's upcoming Annual Meeting to be held on Tuesday, April 2, 2019 at 7:00 p.m. This meeting will be held at the Pomerleau Alumni Center on the campus of Saint Michaels College off Lime Kiln Road. Bob Shand asked for a motion to execute the Annual Meeting Warning. Motion was made by Dennis Lutz, seconded by Peter Gadue, with all Board members in favor.

Bond Authorization Increase Resolution

Mr. Fay said that Pursuant to the Board's motion on January 15th, Paul Giuliani drafted a Resolution for Board approval on the extra bond authorization on the Close In Cross Tie Project. Also, if required in the future for the State's Diverging Double Diamond road project at Interstate 89's Exit 16, we can tap an extra \$40,000 for the max cap of \$75,000 if required. Bob Shand asked for a motion to approve the Bond Authorization Increase Resolution in the amount of \$35,000. Peter Gadue made a motion to authorize the \$35,000 Bond Authorization Increase Resolution. Motion was seconded by Roger Hunt, with all Board members in favor.

Williston East Tank (WET) Appraisal

Mr. Fay reviewed the two appraisals that were received for the Williston East Tank parcel. The price for a single family was \$100,000, and multi-family was \$120,000 with a 6% realtor fee. Our sunk costs for the building the two pads along with the tank demolition were \$92,000. Mr. Fay said that the GM needs to be designated by the Board in order to execute all sale documents. Bob Shand asked for a motion to authorize the General Manager to execute all sales related agreements for the Williston East Tank parcel. Motion was made by Roger Hunt, seconded by Aaron Martin, with all Board members in favor.

Proposed Bills in VT Legislature

Mr. Fay summarized the bills included with the mailing beginning with stating that Paul Giuliani is working on a position statement and Karen Horn from VLCT will be testifying at some point on H.45.

Sign Warrant

Bob Shand asked for a motion to approve the Warrants in the amount of \$825,297. Motion was made by Peter Gadue, seconded by Roger Hunt, with all Board members in favor.

Executive Session – Personnel Relations / Contract Discussion

At 12:52 p.m. Liz Royer made a motion that executive session was warranted for the discussion of personnel relations/contract discussion. Motion was seconded by Dennis Lutz, with all Board members in favor. Liz Royer then made a motion to go in to executive session, seconded by Dennis Lutz, with all Board members in favor. At 1:25 p.m. Liz Royer made a motion to come out of executive session, seconded by Roger Hunt, with all Board members in favor. No action was taken in executive session. Following executive session Dennis Lutz made a motion to follow the attorney's advice with respect to ongoing union negotiations.

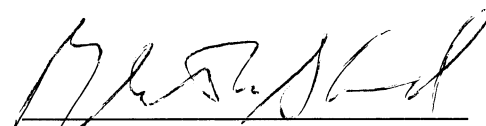
Any Other Business

Mr. Fay stated that the Retail contracts have a self-renewing clause, however the previous S. Burlington City attorney removed that clause, so that contract needs to be renewed, which will be done at the next Council Meeting. This will be an action item for the March Regular Meeting on the 12th.

Mr. Fay said that since Roger Hunt will no longer be a Board member after March there needs to be a new signer listed with the bank in the event checks need to be signed and Bob or Karen are not available. Peter Gadue volunteered to replace Roger, and Mr. Fay said the paperwork will be available for the March meeting.

Mr. Fay then thanked Roger Hunt for his years of service on the CWD Board. Mr. Hunt said that he has enjoyed serving as a Commissioner and is proud of the way that Mr. Fay and staff have managed such a first class operation as CWD.

At 1:45 p.m. Bob Shand asked if there were any other business. Hearing none Peter Gadue made a motion to adjourn, seconded by Roger Hunt with all Board members in favor.


Clerk